



Republic of the Philippines
 Department of Education – Region III
TARLAC CITY SCHOOLS DIVISION

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DIVISION MEMORANDUM

No. 190, s. 2019

Date : August 19, 2019

To : OIC-Asst. Schools Division Superintendent
 Division Chiefs, EPSvrs, PSDSs, Unit Heads
 and all Other Division Personnel

From : The Office of the Schools Division Superintendent

Subject : **CY 2019 RPMS MIDYEAR REVIEW FOR DIVISION PERSONNEL**

1. Pursuant to DepEd Order No. 2, s. 2015 (Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education), this Office will conduct the RPMS Midyear Review (1st-2nd quarter) for Division Personnel on the following dates and venues:

| Date | Activity | Division | Venue |
|-------------------|---|--------------------------------|----------------------|
| August 22, 2019 | Presentation of Accomplishments per Unit of each functional Division | CID | TCSD LRMDC |
| | | SGOD | SGOD Conference Room |
| | | OSDS | TCSD Conference Hall |
| September 2, 2019 | Review and Evaluation of Midyear Accomplishments based on KRAs reflected on OPCRF | Three (3) Functional divisions | TCSD Conference Hall |

2. The activity is prescribed to determine the progress in achieving the set objectives. For the purpose of validation, all DO Personnel are advised to bring a copy of their IPCRF/OPCRF for CY 2019 and prepare all the supporting documents needed.
3. See enclosed template for your reference.
4. Immediate and wide dissemination of this Memorandum is desired.



[Signature]
TERESA P. MABABA, CESO V
 Schools Division Superintendent



TARLAC CITY SCHOOLS DIVISION
 INSERT FUNCTIONAL DIVISION HERE



INDIVIDUAL PERFORMANCE COMMITMENT REVIEW FORM

Name of Employee:
 Position:
 Review Period:
 Unit:

Name of Rater:
 Position:
 Date of Review

| KRA | OBJECTIVE | Weight per KRA | PERFORMANCE INDICATORS | | | GAP (if any) | Catch-up Plan |
|-----|-----------|----------------|---|---|---|--------------|---------------|
| | | | % of Accomplishment VS Targets (QUALITY) | Amount Utilized VS Allotment (if any) (EFFICIENCY) | Date Accomplished VS Target Date (TIMELINESS) | | |
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Ratee: NAME
 Position/Designation

Rater: NAME
 Position/Designation

Approving Authority: NAME
 Position/Designation