



Republic of the Philippines  
Department of Education – Region III  
**TARLAC CITY SCHOOLS DIVISION**  
Juan Luna St., Sto. Cristo, Tarlac City 2300



Email address: [tarlac.city@deped.gov.ph](mailto:tarlac.city@deped.gov.ph) Website: <http://depedtarlaccity.com>  
Telephone Numbers: (045) 982-4514 / (045) 982-4439

---

**DIVISION MEMORANDUM**

No. 205, s. 2019

Date : August 23, 2019

To : CID Chief and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Teachers Concerned

From : The Office of the Schools Division Superintendent

Subject : **TRAINING-WORKSHOP ON PEDAGOGICAL SKILLS IN  
TEACHING READING**

---

1. This is to announce the conduct of the **Training-workshop on Pedagogical Skills in Teaching Reading** on September 10-11, 2019 and October 29, 2019 at Tarlac West Central Elementary School, Tarlac City.
2. Each school is given one (1) slot only for the training. All participants shall meet the following requirements:
  - a. Assigned English/ Filipino Reading Focal Person
  - b. Can facilitate LAC sessions in his/her respective school
  - c. Good in communication skills (English/Filipino)
  - d. Not More than 55 years old
  - e. Willing to learn new trends in teaching reading
3. Expenses of participants, speakers/ facilitators and technical working committee of this activity shall be charged to Human Resource Training Development Fund (HRTD) of Tarlac City Schools Division Office subject to the usual accounting and auditing rules and regulations.
4. Participants are advised to bring the following: Project in Reading, action plan for the implementation of the project and laptop for the workshop.
5. Immediate dissemination of this Memorandum is desired.

**RELEASED**  
**DEPED TARLAC CITY**

  
**TERESA D. MABABA, CESO V**  
Schools Division Superintendent