



Republic of the Philippines
Department of Education – Region III
TARLAC CITY SCHOOLS DIVISION

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DIVISION MEMORANDUM

No. 216, s. 2019

Date : September 02, 2019

To : OIC-Asst. Schools Division Superintendent
Division Chiefs, PSDSs, School Heads of the Public Elementary
and Secondary Schools
All Others Concerned

From : The Office of the Schools Division Superintendent

Subject : **REVISIONS ON THE 2019 SEARCH FOR OUTSTANDING TEACHERS
AND SCHOOL HEADS**

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1. Pursuant to Regional Memorandum No. 167, s. 2019, please be informed on the revisions of the 2019 Search for Outstanding Teachers and School Heads.
 2. The following are the categories and awards in this year's search:
 - A. **Teacher Category**
 - a. Outstanding Kindergarten Teacher
 - b. Outstanding Elementary Teacher
 - c. Outstanding Secondary Teacher
 - B. **School Head Category**
 - a. Outstanding Elementary School Head
 - b. Outstanding Secondary School Head
 - c. Outstanding School Head of Integrated School
 3. The School Head category includes head teachers who are designated as school officers-in-charge while Secondary Teachers in the Teacher Category refers to both Junior and Senior High School Teachers.
 4. Schools and Districts are hereby advised to create their own Screening and Selection Committee to evaluate and choose one (1) nominee per category for endorsement to the division.
 5. Conduct of relevant activities shall be:

Date	Activity
September 6, 2019	School Level Screening and Selection
September 10, 2019	District Level Screening and Selection
September 12, 2019	Division Level Screening and Section

6. The same qualification requirements and evaluation criteria as indicated in the rules and mechanics in Regional Memorandum No. 144, s. 2019 apply.
7. The list of District nominees, together with the complete set of supporting documents must be submitted to the Division Office (attention: Rea M. Lingat, HRD Unit) not later than September 12, 2019.
8. The Division Outstanding Teachers and Principals will automatically represent Tarlac City Schools Division in the Regional Search.
9. Immediate and wide dissemination of this Memorandum is desired.




TERESA D. MABABA, CESO V
Schools Division Superintendent