



Republic of the Philippines  
Department of Education – Region III  
**TARLAC CITY SCHOOLS DIVISION**



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**DIVISION MEMORANDUM**

No. 230, s. 2019

Date : September 10, 2019

To : Assistant Schools Division Superintendent  
Division Chiefs  
PSDSs, EPSVRs, Unit Heads  
School Principals/Heads/TICs  
of the Public Elementary and Secondary Schools  
All Concerned

From : The Office of the Schools Division Superintendent

Subject : **CREATION OF DIVISION COA-AOM TASK FORCE**

1. In accordance with Item 5 of DepEd Regional Memorandum No. 176, s. 2019 dated September 2, 2019 encouraging Division Offices to create their own version of DepEd RO 3 COA-AOM Task Force, this Division creates its COA-AOM Task Force and shall be composed of:

Chair: MICHELLE A. MEJICA

OIC-ASDS

Members:

ATTY. LUISITO L. PASIGON

Legal Officer

MA. VICTORIA Q. ABULENCIA

Accountant III

MA. CRISTINA A. ESPIRITU

AO IV – Personnel

Representative from concerned division/unit

Secretariat:

GLAIZA R. GUADALUPE

Administrative Assistant III

CRISTY R. LANSANGAN

Administrative Aide VI

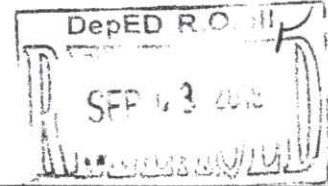
2. The Task Force shall facilitate the preparation of response of the concerned unit and monitor the status of implementation of the recommendations cited in the AOMs.
3. For information and strict compliance.



  
TERESA D. MABABA, CESO V  
Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON



September 2, 2019

**REGIONAL MEMORANDUM**

No. 176, s. 2019

**CREATION OF DEPED RO 3 COA-AOM TASK FORCE**

To: Schools Division Superintendents  
Chiefs, Regional Functional Divisions  
Heads, Regional Functional Units

1. Every year the Commission on Audit (COA) provides consolidated Audit Observation Memorandum which contains findings on the different business transactions and processes entered into and adopted by offices and recommendations to improve organizational operations.
2. The findings which are accompanied by recommendations are to be properly answered by taking appropriate actions. Means of verifications (MOVs) should be secured and attached to the documents which will be submitted to the concerned COA Office.
3. To facilitate the preparation of the answers to the COA-AOM, the DepEd RO3-COA-AOM Task Force is hereby created. The Task Force is composed of:

Chair: Asst. Regional Director

Members:

- a. Regional Accountant
- b. Head, RPSU
- c. SAO, Finance Division
- d. Representative from concerned RFD/RPU

Secretariat:

- a. Micah Faith P. Ferrer
- b. Normita Y. Dela Cruz



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4. To monitor the compliance to the COA-AOM, the Internal Audit Team (ISO) shall include in the audit calendar and audit itinerary the auditing of the RO3-COA-AOM Task Force.
5. Schools Division Offices are encouraged to create their own version of COA AOM Task Force. Submit the members of the Task Force on or before September 9, 2019 thru this email: [region3@deped.gov.ph](mailto:region3@deped.gov.ph)
6. For information and compliance.
7. Immediate information of this Memorandum is enjoined.

**NICOLAS T. CAPULONG, Ph.D., CESO V**  
Director III  
Officer-In-Charge  
Office of the Regional Director

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