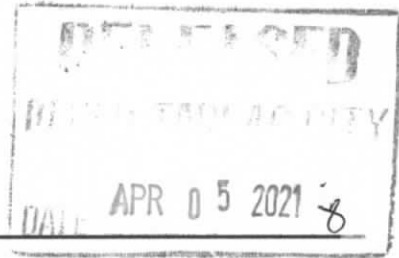




Republic of the Philippines  
**Department of Education**  
REGION III  
**TARLAC CITY SCHOOLS DIVISION**



March 31, 2021


**DIVISION MEMORANDUM**

No. 60, s. 2021

To : OIC – ASDS  
Divisions Chiefs  
Unit Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

**Webinar on Principles and Norms of Conduct for Government Officials and Employees and its Implications to Alternative Work Arrangements amidst COVID-19**

1. Pursuant to the provisions of Section 12 of Republic Act No. 6713 and the challenges brought about by the current pandemic, this Office announces the conduct of the **Webinar on Principles and Norms of Conduct for Government Officials and Employees and its Implications to Alternative Work Arrangements amidst COVID-19** on April 7, 2021 at 8:30am-12nn via MS Teams.
2. Participants to this activity are the Non-Teaching Personnel of the Schools Division Office and the 98 Elementary and Secondary School Heads in the Tarlac City Schools Division. Invitations will be sent to email accounts the day before the activity.
3. Participants are advised to ensure that their Microsoft accounts are functional.
4. Attached as Enclosure No. 1 is the Activity Matrix for the webinar.
5. Immediate and wide dissemination of this Memorandum is enjoined.

  
**MARIA CARMEN P. CUENCO, EdD, CESO VI**  
OIC- Schools Division Superintendent



Juan Luna St., Brgy. Sto. Cristo, Tarlac City 2300  
Email address: [tarlac.city@deped.gov.ph](mailto:tarlac.city@deped.gov.ph)  
Website: <http://depedarlaccity.com>  
Telephone Numbers: (045) 982 – 4514



**Webinar on Principles and Norms of Conduct for Government Officials and Employees and its Implications to Alternative Work Arrangements amidst COVID-19**

April 07, 2021 @ 8:30am-12:00nn  
Via MS Teams

**ACTIVITY MATRIX**

<i>Prayer</i>	<b>MA. CRISTINA A. ESPIRITU</b> <i>Division HRMO</i>
<i>Roll Call</i>	<b>REA M. LINGAT</b> <i>SEPS-HRD</i>
<i>Message</i>	<b>MARIA CARMEN P. CUENCO, EdD, CESO VI</b> <i>OIC-Schools Division Superintendent</i>
<i>Topic</i>	<b>Principles and Norms of Conduct for Government Officials and Employees and its Implications to Alternative Work Arrangements amidst COVID-19</b> <i>Discussant:</i> <b>MARIA CRISTINA R. GONZALES</b> <i>Director II, CSCFO</i> <i>City of Tarlac</i>
<b>Open Forum</b>	
<i>Closing Remarks</i>	<b>LOURDES G. DELA CRUZ, PhD</b> <i>OIC – Assistant Schools Division Superintendent</i>