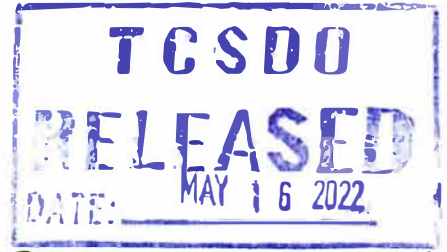




Republic of the Philippines
Department of Education
REGION III
TARLAC CITY SCHOOLS DIVISION



J. Lopez 07565

May 16, 2022

DIVISION MEMORANDUM

No. 81, s. 2022

To : OIC – ASDS
Divisions Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

DIVISION PRE-RETIREMENT WEBINAR 2022

1. Pursuant to RA 8291, PD 1146, and DO 27, s. 2001, this Office announces the conduct of the Division Pre-Retirement Webinar on May 24, 2022 from 9:00 a.m. to 11:00 a.m. via MS Teams.
2. This activity aims to provide information on the requirements for retirement, the procedures on how to apply, and the pension schemes.
3. Participants to this activity are the Tarlac City Schools Division employees ages 59-64. All are advised to ensure that they have working Microsoft Teams account. Link will be sent to the School Heads for dissemination to their teaching and nonteaching personnel who are about to retire.
4. Immediate and wide dissemination of this Memorandum is enjoined.


MARIA CARMEN P. CUENCO EdD, CESO V
Schools Division Superintendent



Enclosure No. 1 to Division Memo No. 81, s. 2022

DIVISION PRE-RETIREMENT WEBINAR 2022

9:00 a.m. | May 24, 2022 | MS Teams

PROGRAMME

May 13, 2022		
Time	Activity	Unit/Person In-Charge
9:00 a.m.	Preliminaries	HRD Unit
9:15 a.m.	Message	Maria Carmen P. Cuenco EdD, CESO V <i>Schools Division Superintendent</i>
9:30 a.m.	Webinar Proper STEPS AND REQUIREMENTS FOR APPLICATION OF RETIREMENT, TERMINAL LEAVE BENEFITS/ PAY Q&A	Maria Cristina A. Espiritu <i>Administrative Officer IV</i>
10:00 a.m.	GSIS RETIREMENT REQUIREMENTS, PROCEDURES TO APPLY, AND PENSION SCHEMES Q&A	GSIS Representative
11:00 a.m.	Closing Message	Lourdes G. Dela Cruz PhD <i>OIC – Asst. Schools Division Superintendent</i>



Juan Luna St., Brgy. Sto. Cristo, Tarlac City 2300
 Email address: tarlac.city@deped.gov.ph
 Website: <http://depedtarlaccity.com>
 Telephone Numbers: (045) 982 – 4514

