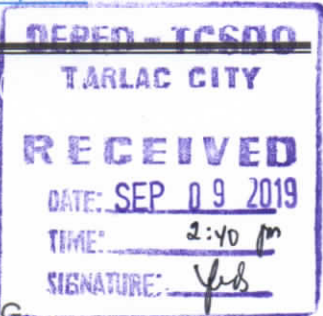




Republic of the Philippines
 Department of Education – Region III
TARLAC CITY SCHOOLS DIVISION



Juan Luna St., Sto. Cristo, Tarlac City 2300
 Email address: tarlac.city@deped.gov.ph Website: <http://depedtarlaccity.com>
 Telephone Numbers: (045) 982-4514 / (045) 982-4439



NOTICE OF LOSS

DATE : September 4, 2019

SUBJECT : LOST DBP CHECK FOR THE ACCOUNT OF APALANG
 ELEMENTARY SCHOOL WITH CURRENT ACCOUNT NO.
 0-00286-550-9

TO : Assistant Schools Division Superintendent
 Division Chiefs
 PSDSs, EPSVRs, Unit Heads
 School Principals/Heads/TICs
 of the Public Elementary and Secondary Schools
 All Concerned

Notice is hereby given to the public of the loss of one (1) DBP Check with serial number 0063504577, as per duly notarized Affidavit of Loss submitted before this office by the accountable officers of Apalang Elementary School namely Mr. Noel C. Roque, Head Teacher-I, and Ms. Pamela Denice T. Perez, designated Disbursing Officer.

This notice is being given to the public in order that all concerned may guard against the fraudulent use of the above-mentioned accountable forms. When found or discovered to be in the possession of unauthorized person/s, it is requested that the matter be immediately reported to this Office. Any transaction involving the said accountable forms shall not be honored and considered illegal.


TERESA D. MABABA, CESO V
 Schools Division Superintendent

- Copy Furnished:
1. COA - Team Leader
 2. Division Accountant



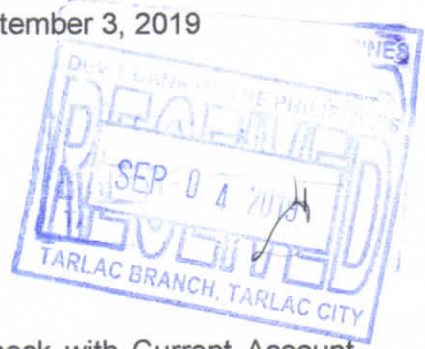


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September 3, 2019



THE MANAGER
 DEVELOPMENT BANK OF THE PHILIPPINES
 Tarlac City

Madam:

This is to inform your Office that one (1) DBP check with Current Account Number 00-0-00286-550-9 of Apalang Elementary School was reportedly missing as per duly notarized Affidavit of Loss executed by the school's authorized signatories namely Mr. Noel C. Roque and Ms. Pamela Denice T. Perez and submitted before this office:

Serial Number: 0063504577

No payment for any of the above checks will be made if or when they are presented to DBP and treat the checks as cancelled. If encashment was already made before this letter, may I request for an electronic copy of the checks negotiated.

Preferential attention on this matter is requested.

Very truly yours,

NOEL C. ROQUE
 HEAD TEACHER - I

PAMELA DENICE T. PEREZ

Disbursing Officer

- Copy Furnished:
1. COA - Team Leader
 2. Division Accountant

REPUBLIC OF THE PHILIPPINES)
Province of Tarlac) S.S.
City of Tarlac)

DEPED - TCSDO
TARLAC CITY
RECEIVED
DATE: SEP 03 2019
TIME: 1:38
SIGNATURE: agl

AFFIDAVIT OF LOSS

I, Pamela Denice T. Perez, of legal age, Filipino, single/married, and a resident of Brgy. Sinait, Tarlac city, after having been sworn in accordance with law, hereby depose and state:

1. That I have lost the following official paper(s) and/ or document(s) and despite diligent efforts to search for it/them, the same proved futile:
 - a. 1 Cancelled check with check no. 0003504577
 - b. _____
 - c. _____

2. That I lost the following item(s) due to the following reasons:
 - a. _____
 - b. _____

3. That the aforesaid document(s)/paper(s) can now be considered lost and beyond recovery;

6. That I am executing this affidavit to attest to the truthfulness and veracity of the foregoing statements.

SEP 02 2019 IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____ at Tarlac City, Tarlac.

pdtz

Affiant

SUBSCRIBED AND SWORN to before me this 02 day of 2019, 2019, at Tarlac City, Tarlac, affiant exhibiting to me his _____ ID No. _____ issued by _____.

EMILIO G. BARRIN
NOTARY PUBLIC
UNTIL DECEMBER 31, 2020
PAR NO. 5780580/1-3-19
IBP NO. 063155/1-4-19
TARLAC CITY ROLL NO. 370611

Doc No.: 131 ;
Page No.: 28 ;
Book No.: 0062211